Resource Sheet ##: Checklist from IRCC's Core Principles

Example of what to include in an application

Client-centred
- solid description of the client group we want to work with - what makes them vulnerable or marginalized in this area at this time; examples of the barriers they face
- a clear idea of what the services we offer will be adapted to address what clients need and what those services include - intake and assessment to determine needs, core and flexible programming, staff with specialities, referral pathways, language of service, time and location of services, accessible and welcoming spaces
- clear articulation of client need

Outcomes-driven
- mention of how we know the programming we propose will work
- whether programming is evidence-based or evidence-informed; if so, name it specifically
- include our past successes with this client group (data) and how we know what we propose will work
- reasonable outputs and outcomes given the funding, clientele and program design

Responsive to need
- how our program will strengthen the community's capacity to welcome and retain newcomers
- partnerships or collaborations with other providers
- programming that involves connection between newcomers and Canadian citizens
- clear, compelling evidence of need
- solid program design that relates to client needs
- connection to LIP's strategic plan
- effective use of technology
- skilled, knowledgeable staff
- staff training

Effective use of resources
- partnerships and referrals
- good value for money